



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting and in Person

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVhRWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Monday, November 21, 2022

9:15 AM

Sierra Vista, Arizona

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Staff Present</u>	<u>Guest</u>
Doris Tolbert	Abe Villarreal	Vada Phelps	
Robert Yancey		Marcela Munguia	
George Self		Michelle Huff	
		Julianne Toepfer	
		Ashley Hamilton	
		Lizette Martinez	
		Mario Hernandez	
		Gaby Teran	
		Scott Loucks	
		Lori Baron	

CAS School Choirs sang led by Ms. Dokken.

The Board enjoyed Thanksgiving in Space projects done by K-12.

A. Meeting Called to Order at 9:26 AM by Doris Tolbert

Pledge of Allegiance

B. Roll Call taken by Lori Baron

C. Quorum Present

D. Call to the Public

No Comments from the Public

E. Action Item: To Approve/Disapprove November 21, 2022 Agenda

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

F. Action Item: To Approve/Disapprove the October 10, 2022 Minutes

Motion to Approve: Robert Yancey

Seconded: George Self

Approved: Unanimously

G. Action Item: To Approve/Disapprove the Day of the Monthly Board Meetings

Board Meetings will be the 3rd Tuesday of each month with exceptions for requests from the Finance department.

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

H. Business/Finance

The report is in the packet. Michelle: The budget is right where it should be. Bids were accepted for Turf and Building Cleaning. ESSR funds end September 2024.

I. Report on Current Legislation

The Arizona State House and Senate have a slight Republican majority. The Governor is a Democrat, therefore, there may not be a lot of progression due to that fact.

J. Principals' Reports

Douglas CAS Report

The report is in the packet.

- Marcela attended the Charter Conference. Highlights were Networking, Alice, and talking with the lawyer about A through F appeals.
- November 22 is the Cycle 4 audit. Anastacia's hard work is greatly appreciated to prepare for the audit.
- The student count is holding steady.
- The Douglas Christmas party will be December 22 at 6:00 at the middle school.
- Gaby, Lizette and Mario: Mr. Bertram, the Special Ed Director, went to Douglas and offered programs for the more difficult cases. Also, the school celebrated Dias Muertos and had a Steam Science Exhibit.
- Douglas Middle School received an A rating. High School and Elementary received C ratings.
- There have been 2 staff diagnosed with Covid.

Sierra Vista CAS Report

The report is in the packet.

- Our High School has received an A rating. Elementary received a B rating.
- We are firmly guiding the students to enroll in College. The students are finding interest in programs and are working harder in school. The parents are being helped completing college forms.
- Our students presented Thanksgiving in Space and had a fieldtrip to Fairbanks, Arizona.
- Julie and Marcela are composing a policy for Security on campus regarding threats made to the school about guns and threats on campus.
- Three staff members have been diagnosed with Covid.

Vada added that the safety of our students and staff is paramount.

K. Building Maintenance, Security & IT

The report is in the packet.

- November 29 we will be switching from Century Link to Cox 10G fiber.
- The flagpole hit by a car left in gear. No one was hurt. The person responsible paid \$500 for the damage and also gave a \$500 donation to the school. The flagpole was hollow and will be replaced with a solid pole.

Marcela stated that there was a car accident at the Douglas campus. A speeding car hit 3 cars in the school parking lot. No one was hurt.

L. Human Resources Report

The report is in the packet and was review by Ashley Hamilton.

M. Executive Director's Report by Vada Phelps:

- The Charter School Association Conference was November 15-17. She highlighted Special Education Lawsuits. The IEP is the most important document for Special Education. Everything must be in that document and everything in the document must be completed.
- The death rate is higher than the birth rate. Schools are losing populations. We do not want to get bigger. We want to get better.
- Nationwide, Charter Schools are out performing public schools.
- CAS Choir concert will be December 6 at 2:00 and 4:00.
- Kindergarten will have a Sock Hop on December 1 at 3:00-5:00. It will be a rockin' good time.
- Working on the RFP for the modular and construction in Douglas is a continued work in progress. Due to the changing availability of materials, the RFP will not have definite dates for completion. The projected date to accept bids is February 2023. The projected start date for the project will be May 2023.
- Vada is always available. She can be contacted by cell phone at all times.

N. Board Member Announcements

Doris Tolbert stated that the Charter School Conference was good. Everyone knows Vada Phelps and everyone knows our school. The staff that attended the conference each stated the most impactful points were for them from the conference.

**Next Meeting: Tuesday, January 17, 2022 at 9:15 AM in Sierra Vista
Meeting adjourned at 10:31 AM**