

Center for Academic Success Child Find Policies and Procedures In compliance with federal legislation, Center for Academic Success has established the following Policies and Procedures for Child Find purposes:

Center for Academic Success Policy assures that:

- All children with disabilities, including those attending private schools who are in need of special education and related services are identified, located and evaluated (34 CFR 300.125)
- A practical method shall be developed and implemented to determine which children are currently receiving needed special education and related services. (34 CFR 300.125)
- This policy applies to highly mobile children with disabilities and children that are suspected of being a child with a disability under 34 CFR 300.7 and in need of special education, even though they are advancing from grade to grade. (34 CFR 300.125)

Procedures include, but are not limited to:

1. Center for Academic Success will maintain documentation of the public awareness efforts to inform the public and parents within the school district jurisdiction, including private and religious schools, of the availability of special education services. (34 CFR 300.125, A.A.C. R702-401)
2. Screening activities will be implemented for all Kindergarten students, all enrolled students new to the district, and those students who transfer to CAS without sufficient records.
3. The screening will be completed within 45 days of enrollment.
4. The screening will include consideration of academic, cognitive, vision, hearing, communication, emotional and psychomotor domains (A.A.C. R702-401(c)).
5. If the screening form shows no areas of concern, then the forms are given to the Special Education Department to file. If concerns are noted, then the form is sent to the Child Study Team (CST). The CST will review records and consult with the student's parents, teachers, and school administrators and other appropriate personnel to determine a course of action to enable the student to succeed in the general education program at CAS. This may include, but is not limited to, a referral for evaluation by the Special Education Department.
6. Center for Academic Success will maintain documentation and annually report the number of children with disabilities within each disability category that have been identified, located and evaluated. (34 CFR 300.125)
7. For children and youth enrolled in private or religious schools, Center for Academic Success will consult annually with those schools to determine the number of students identified as eligible for special education and related services, regardless as to whether or not they are receiving services. (34 CFR 300.454) 2
8. Children participating in early intervention services, who are expected to participate in preschool or Head Start programs for children with disabilities will be assured a smooth and effective transition including: a. transition conferences will be arranged for children between the ages of 2 years,

6 months and 2 years, 9 months b. by a child's third birthday, an IEP or IFSP will be developed and implemented to ensure FAPE (34 CFR 300.132) c. for children who turn 3 years of age during the summer, the IEP team will determine the date for initiation of services, including eligibility for extended school year services (34 CFR 300.121, A.A.C. R702-401)

9. Center for Academic Success will notify AzEIP, within two working day of receipt of a concern regarding a child aged birth through two years, using the Arizona's Child Find Tracking Form and maintaining a copy of the tracking form for monitoring purposes.

10. For children aged 2 years, 6 months to 2 years, 9 months referred from CAS to AzEIP, Center for Academic Success will participate in the eligibility determination process.

11. Center for Academic Success will serve children with disabilities beginning at age 2 years, 9 months and will participate in the eligibility determination process for children in this age group.

12. For children aged 2 years, 9 months to 3 years old, Center for Academic Success will participate in the development of an IFSP or IEP that ensures FAPE, including consideration for ESY, by the child's 3rd birthday.

13. For children ages 3 to 5 years old, Center for Academic Success will conduct a screening and/or evaluation to determine eligibility for special education and related services.

**For more information Contact: Center for Academic Success Special Education Department
900 E Carmelita Dr. • Sierra Vista, AZ 85635 (520) 439- 3524 Approved by Center for Academic Success
Governing Board.**

Approved and adopted this 19 day of September, 2022.



Doris Tolbert, President



George Seff, Secretary