



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting and in Person

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVhRWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Monday, October 10, 2022

9:15 AM

Sierra Vista, Arizona

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Staff Present</u>	<u>Guest</u>
Doris Tolbert	Robert Yancey	Vada Phelps	
Abe Villarreal		Marcela Munguia	
George Self		Michelle Huff	
		Ashley Hamilton	
		Lizette Martinez	
		Mario Hernandez	
		Gaby Teran	
		Lori Baron	

A. Meeting Called to Order at 9:15 AM by Doris Tolbert

Pledge of Allegiance

B. Roll Call taken by Lori Baron

Quorum Present

C. Call to the Public

No Comments from the Public

D. Action Item: To Approve/Disapprove October 10, 2022 Agenda

Motion to Approve: George Self

Seconded: Abe Villarreal

Approved: Unanimously

E. Action Item: To Approve/Disapprove the September 19, 2022 Minutes

Abe Villarreal had one change – the date of the next meeting was incorrect.

Motion to Approve with the correction of the date: Abe Villarreal

Seconded: George Self

Approved: Unanimously

F. Action Item: To Approve/Disapprove the FY22 Annual Financial Report

Motion to Approve: George Self

Seconded: Abe Villarreal

Approved: Unanimously

**G. Public Review of the Safe Return to In-Person Instruction and Continuity
Of Services Plan for CAS**

Reviewed the Plan. Vada Phelps and the Principals will review and make appropriate changes to the sections in yellow.

H. Business/Finance

The report is in the packet.

I. Report on Current Legislation

It was reported that the movement to stop the Empower Scholarship Expansion did not have enough approved signatures. Therefore, the voucher program is now in effect.

J. Principals' Reports

Douglas CAS Report

The report is in the packet. The 1st Quarter has ended. Spirit Week will start after Fall Break. Report cards and Progress Reports have been distributed. The Principal and lead teachers answered questions.

Sierra Vista CAS Report

The report is in the packet. Ms. Dokken does a nice job with the School Concerts. The Camping concert was well decorated. Donations are collected from the community.

K. Building Maintenance, Security & IT

The report is in the packet.

L. Human Resources Report

The report is in the packet and was review by Ashley Hamilton. She also answered all questions.

M. Executive Director's Report by Vada Phelps:

- The Charter School Association Conference will be November 15-17. Some Board Members and staff will be attending.
- Several staff members will be attending the U.S. Secret Service training in Pima County for training on "Prevention of Targeted School Violence."
- All Staff have participated and have completed or are completing the on-line Safe School Training. It is very comprehensive with 13 sections.

N. Board Member Announcements

No announcements

Next Meeting: Monday, November 21, 2022 at 9:15 AM in Sierra Vista

Meeting adjourned at 9:47 AM