



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting and in Person

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVkrWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Monday, August 16, 2021

9:15 AM

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Staff Present</u>	<u>Guest</u>
Doris Tolbert		Vada Phelps	Abe Villarreal
Hank Huisking		Michelle Huff	
Robert Yancey		Breona Mouton	
George Self		Marcela Munguia	
		Gaby Teran	
		Ashley Ridenhour	
		Scott Loucks	
		Julianne Toepfer	
		Lizette Martinez	
		Lori Baron	

- A. Meeting Called to Order at 9:15 AM by Doris Tolbert**
Board Member Robert Yancey led the Pledge of Allegiance
- B. Roll Call taken by Lori Baron**
Quorum Present
- C. Call to the Public**
No Comments from the Public
- D. Action Item: To Approve/Disapprove August 16, 2021 Agenda**
Motion to Approve: Robert Yancey
Seconded: George Self
Approved: Unanimously

E. Action Item: To Approve/Disapprove the July 12, 2021 Minutes

Motion to Approve: Hank Huisking

Seconded: George Self

Approved: Unanimously

F. Action Item: To Approve/Disapprove Adopting an ITM (Instructional Time Model)

HOW WILL THESE METHODS REPLACE INSTRUCTION THAT WOULD OTHERWISE BE PROVIDED IN A TEACHER-LED, IN-PERSON CLASSROOM?

On dates when students meet the criteria for quarantine due to COVID exposure or in cases of inclement weather and other emergency situations when in-person instruction is not possible, remote instruction will be provided in one of two ways:

Students will be given the option to attend classroom instruction through a virtual platform (Zoom, PLP, Google Classroom, IXL) rather than attending in-person.

Students will complete independent, mastery-based learning that will be submitted the following Monday rather than attending in-person.

ATTENDANCE TRACKING PROCEDURES

Students will be reported as in attendance if they log onto the virtual learning platform on the given date(s) and complete daily assignments in a timely manner, and reported as absent if they do not.

Students will be reported as in attendance on mastery-based learning days if evidence of the mastery-based learning is submitted to the teacher, and reported as absent if not.

Students who are participating in remote learning will be coded in PowerSchool SIS using the new attendance descriptors "DL Present" or "DL Absent."

Vada: This will be used in case students cannot be here in person i.e. Covid or inclement weather. This will be effective immediately after the board votes to approve it.

Motion to Approve: George Self

Seconded: Hank Huisking

Approved: Unanimously

Doris Tolbert made a Motion: To Approve/Disapprove a Letter from the Board to Continue the 4 day week

Center for Academic Success, Inc. previously adopted and operated a 4-day school week through a public board approval process, and plans to continue using a 4-day school week instructional model going forward at the following schools in accordance with already state-approved school calendars:

Center for Academic Success #1 9 - 12

Center for Academic Success #2 9 – 12
Center for Academic Success #4 6 – 8

Motion to Approve: Rob Yancey
Seconded: Hank Huisking
Approved: Unanimously

G. Action Item: To Approve/Disapprove the FY22 Revised Budget

Michelle: The State has passed their budget. We had an adopted budget. This vote will be for the same approved budget on the newly development forms by the State.

Motion to Approve: George Self
Seconded: Hank Huisking
Approved: Unanimously

H. Action Item: To Approve/Disapprove Hank Huisking’s Resignation from the CAS Board

Doris: Hank is going to a different volunteer path. She is so appreciated and will be very missed.
Hank: This is one of the best boards I have ever had the privilege to serve on. This board is professional, passionate for students, and resolves obstacles. I will miss everyone. A service plaque was presented to Ms. Huisking.

Motion to Approve: George Self
Seconded: Robert Yancey
Approved: Unanimously

I. Business/Finance

Doris: Everyone has worked on their budgets. The Middle School now has a door connecting it to kindergarten.

Vada: We are still working on ESSR funds. The purchase of the Air Handlers and Bioshield has made the parents comfortable and confident of our sanitation practices.

J. Report on Current Legislation

No report. They are out of session.

K. Principals’ Reports

Douglas CAS Report

Marcela: Update of number of students from 612 to 640. The school is full due to the limited space needed for social distancing. We are doing everything possible to keep everyone safe (masks, gel, wipes). Students are ready to be back in school. The chrome books are ready if we determine we need to go online. I am confident that we will not lose instructional time.

Vada: Douglas High School is adding a \$27 million expansion to their school.

Sierra Vista CAS Report

Scott: We have purchased Water Filling stations. They are here and will be installed. Students will be asked to have clear water bottles.

Vada: ESSR can be used to repair roofs and upgrade the HVAC units.

Ashley: There are 124 students at the High School. We had a really good open house. 70 people attended. The block schedule is getting good reviews from teachers and students. Students with an average of C or above can drive to school. They will need to provide license and insurance information. The school clubs are being funded with ESSR funds. We are updating culinary and computer science.

Julie: We have 350 students. Our open house had a great turn out. The parents understand the loss of learning over the past year. We have started a year long project for Mapping and Scope & Sequence. We have a virtual SPED teacher, SPED director and Speech teacher.

L. Human Resources Report

Breona Mouton: We are looking for a Family Liaison position. We are not receiving many applications. We have 12 new hires in Douglas and 5 new hires in Sierra Vista. There were 107 Letters of Hire. We are navigating the complex Covid information. There is different information coming from different sources. We are recommending masks. There was staff training on August 22nd and again on September 3rd. Dennis Baker, a community member, sees a need for activities for students and is looking at after school activities. He is looking at having sports, arts and crafts. This is not CAS sponsored, however, we will have fliers for the students.

M. Executive Director's Report

Vada: The administrative part is complete for Abe Villarreal's appointment to the CAS board.

Vada presented the board a framed photo of the Go Kart team with all of the students' signatures who took first place as a thank you to the board for their support. She also presented a thank you note from Ms. Dokken to the board in appreciation for the staff retention stipend. Vada had a handout entitled "Back to School Roadmap." She asked if anyone would like to ate and their support. There will be a Charter School Board Conference November 18-19. Congratulations to Abe for being selected by the Sierra Vista Herald's Top 20 Under 40 article. With the board's support she will look into the Douglas High School - moving the modular and then building out the current building to replace the modular.

N. Board Member Announcements

Doris: Be aware of computer scams.

Hank: Thanked the board.

Next Meeting: Monday, August 16, 2021 at 9:15 AM

Meeting adjourned at 10:50 AM