



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting and in Person

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVhRWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Monday, July 12, 2021

9:15 AM

<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Staff Present</u>	<u>Guest</u>
Hank Huisking	Doris Tolbert, excused	Vada Phelps	Abe Villarreal
Robert Yancey		Kaylene York	
George Self		Breona Mouton	
		Gaby Teran	
		Michelle Huff	
		Scott Loucks	
		Julianne Toepfer	
		Lizette Martinez	
		Marcela Munguia	
		Lori Baron	

Meeting Called to Order at 9:15 AM by Hank Huisking

Lead the Pledge of Allegiance

Roll Call taken by Lori Baron

Quorum Present

A. Action Item: To Approve/Disapprove July 12, 2021 Agenda

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

B. Action Item: To Approve/Disapprove the June 21, 2021 Minutes

Motion to Approve: Robert Yancey

Seconded: George Self

Approved: Unanimously

C. Business/Finance

Michelle stated there was nothing new or unexpected with the budget. There were no questions.

D. Action Item: To Approve/Disapprove New CAS Board Member Abe Villarreal

Motion to Approve: Robert Yancey

Seconded: George Self

Approved: Unanimously

E. Action Item: To Approve/Disapprove the FY22 Adopted Budget

Vada stated that the budget must be viewed twice. It is the same as presented at the last meeting. There were no comments from the public. The budget will be given to the State by July 15.

Michelle said this budget is similar to prior budgets other than the ESSR money

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

F. Action Item: To Approve/Disapprove the Employee Retention Stipends

Michelle: ESSR funding allows for staff retention stipends to retain current staff. This is not performance related.

Vada: It has been difficult to find teachers. This helps to retain them. There are limitations for what we can use the ESSR money. We are spending the ESSR funds wisely.

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

G. Report on Current Legislation

Legislators are no longer in session. Some of the laws that have been approved are: New Process to expel k-4: Teaching the Holocaust twice to 7-12; Remote and Hybrid teaching can continue; Schools cannot require masks or vaccinations; Signs must be posted about reporting child abuse, and Mandatory reporting laws.

H. Principals' Reports

Douglas CAS Report

Marcela: Summer School started the day after the last day of school. There are 2 sessions of Summer School. The first session, Bridge the Gap, had roughly half of the student body attending. The second session had more of a summer camp feeling. There were 40 students attending. Enrollment for next year is at 582 completed applications. We are expecting to have 650 students.

Sierra Vista CAS Report

Julie Toepfer: This is the last week of Summer School. There are 180 students attending. They are doing some fun projects (i.e. baking cakes in a sun oven). There are 367 enrolled for next year. We are looking into different ways of advertising. ESSR funds have been used for a new Music Curriculum and instruments, expanding the science labs and microscopes, software for Mrs. Robinson, ordering lots of books, and virtual paperless lesson plans. ESSR projects need to be maintainable.

Ashley Ridenhour is out until next week. She submitted her report. She has moved into Steve Huff's old office.

I. Human Resources Report

Breona Mouton: There are a couple of positions open. We are looking for a Sierra Vista High School Math teacher and a Douglas 5th Grade teacher. We have 10 summer hires. We had 2 teachers retire and 6 non-renewals. Ashley and Julie did staff performance reviews. There was a job fair at the Mall last Friday. We received a few resumes, interest in enrollment and good exposure. Masks are no longer required in school. Vada: Kids and teachers can wear them if they would like.

J. Executive Director's Report

House Bill 2898 states that we cannot require masks. We have air cleaners, extra cleaning in the buildings, Bio-shield and distancing. We are following protocol. We are planning to put a new roof on the Elementary building. Scott said they are still deciding on shake shingle or reflective coating. The best time to do this when the kids are out of school probably next summer. It will be done one building at a time.

K. Board Member Announcements

Hank Huisking is stepping down to go serve the Rotary. She thanked the group and said she loved working with this professional group of people.

Abe thanked the group for being accepted as a member. He is happy to be here and looks forward to contributing. He has visited all of the schools in Douglas.

Vada thanked George for going to the Douglas graduation. She also thanked George, Hank and Doris for going to the Sierra Vista graduation.

Next Meeting: Monday, August 16, 2021 at 9:15 AM

Meeting adjourned at 10:05 AM