



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting and in Person

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVkrWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Monday, June 21, 2021

9:15 AM

Board Members Present

Doris Tolbert
Robert Yancey
George Self
Hank Huisking

Board Members Absent

Staff Present

Vada Phelps
Ashley Ridenhour
Breona Mouton
Michelle Huff
Scott Loucks
Julianne Toepfer
Marcela Munguia
Lori Baron
Guest: Abe Villarreal

Meeting Called to Order at 9:15 AM by Doris Tolbert

Glad to see everyone. Please refrain from voting if there is a conflict of interest.

Roll Call taken by Lori Baron

Quorum Present

A. Action Item: To Approve/Disapprove June 21, 2021 Agenda

Motion to Approve: Robert Yancey

Seconded: Hank Huisking

Approved: Unanimously

B. Action Item: To Approve/Disapprove the May 10, 2021 Minutes

Motion to Approve: Hank Huisking

Seconded: Robert Yancey

Approved: Unanimously

C. Business/Finance

a. Budget Report – was reviewed by the board

Michelle explained that there was more spending due to Covid but this was offset with grant money. There will be a challenge spending all of the grant funding in the next 3 years for sustainable things (i.e. The air cleaners will need maintenance)

b. Check Register – was reviewed by the board – no questions

D. Action Item: To Approve/Disapprove the FY22 Proposed Budget

Vada stated that the roof on the Elementary building needs to be replaced and will be a Capital Expense this year.

Motion to Approve: Robert Yancey

Seconded: Hank Huisking

Approved: Unanimously

E. Report on Current Legislation

No Report

F. Principals' Reports

Douglas CAS Report

Marcela: It is nice to be back around a table. June 11 Graduation was hot. There were 34 kindergartners to 1st grade. 64 middle schoolers went to 9th grade (a few hinge on attending summer school). There were 34 Graduates. 4 Graduates are joining the Marines. 240 students are attending summer school to close the gap. 567 are pre-enrolled for the 2022 school year.

In April we had several audits. We have received our Letter of Approval and exit interview.

Sierra Vista CAS Report

Julie Toepfer: There are 128 in summer school. 364 are pre-enrolled for the 2022 school year. On May 28 there was a staff meeting to discuss programs, techniques and ESSR funds. June 5 was middle school promotion. Vada mentioned that it was set up very well with the walls draped, the balloons and cupcakes. Julie said that the 8th graders have passed their American Civics test that is required for all high school graduates. The kids will receive a certificate from the Governor. They did fun things at the end of the year (i.e. a basketball game Teachers vs Students. Teachers won). We contract with Futures for Special Ed needs. They will provide a SPED director and SPED teachers.

Ashley Ridenhour: Graduation was warm. The 27 Graduates were in air conditioning. Cox donated the wifi and the Master of Ceremonies. Doris Tolbert enjoyed Graduation. She said there was plenty of water and well attended. Ashley stated that summer school has 30 students for credit recovery.

She is working on Scope and Sequence. 1st Baptist is opening to 8th grade. Veritas is expanding into a Feed Store for K-8. Vada said competition will make us better.

Scott Loucks: Air scrubbers are in customs. IT equipment has been received. Cox will do the fiber installation. Trees have been planted. New water stations will be in by the end of July. Maintenance is getting done. Vada mentioned that she is proud of our facility. We stay on top of our maintenance so we do not have to do a lot of big projects all at once. Doris stated that she is proud when she drives onto our campuses. Our grounds and maintenance are always kept up.

G. Human Resources Report

Breona Mouton: We are recruiting for an English teacher and a 5th grade teacher for Douglas. We are looking for a Math teacher and a 6th grade teacher for Sierra Vista. Nine summer hires started today. Five teachers are not returning. Julie stated that teachers are hard to find due to Covid and young people are not choosing teaching as a career path. People are not going into the profession. Teachers must have a degree in the area that they teach or state certified. She suggested recruiting retired people. We have a lot of retired military that have real world experience.

H. Executive Director's Report

Vada Phelps: Jacqui Clay is opening an Accommodation school for kids no longer in school. There is an open house this Friday, June 25 from 3:00 to 5:00 at her office on Foothills. 55,000 kids in Arizona are no longer attending school, appear to be lost. Their transcripts have not been requested by another school. The CAS Board Meeting will be changed from July 19 to July 12 to adopt the proposed FY22 Budget.

I. Board Member Announcements

Hank Huisking said that the Rotary Vocational Fund for continuing education has scholarships to students that complete program.

Next Meeting: Monday, July 12, 2021 at 9:15 AM

Meeting adjourned at 10:45 AM