



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting and in Person

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVkRWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

Monday, May 10, 2021

9:15 AM

Board Members Present

Doris Tolbert
Robert Yancey
George Self

Board Members Absent

Hank Huisking

Staff Present

Vada Phelps
Ashley Ridenhour
Breona Mouton
Michelle Huff
Scott Loucks
Julianne Toepfer
Mario Hernandez
Gaby Teran
Stephen Huff
Lizette Martinez
Marcela Munguia
Lori Baron
Guest: Abe Villarreal

Meeting Called to Order at 9:15 AM by Doris Tolbert

Glad to see everyone.

Welcomed Guest Abe Villarreal

Roll Call taken by Lori Baron

Quorum Present

A. Action Item: To Approve/Disapprove May 10, 2021 Agenda

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

B. Action Item: To Approve/Disapprove the April 19, 2021 Minutes

Motion to Approve: George Self

Seconded: Robert Yancey

Approved: Unanimously

C. Business/Finance

a. Budget Report – was reviewed by the board – no questions

b. Check Register – was reviewed by the board – no questions

D. Action Item: To Approve/Disapprove the FY21 Revised Budget

Michelle explained that the Revised Budget realigns the budget based on the last 10 months.

George Self moved that the revised budget be approved as presented. The motion was seconded by Rob Yancey and was approved unanimously.

E. Action Item: To Approve/Disapprove Ashley Ridenhour as a signer to the Student Activities Account

Michelle stated that Ashley has done the training to become a signer.

Rob Yancey moved that Ashley Ridenhour be approved to be a signer on the Student Activities Account. George Self seconded the motion and it carried unanimously.

F. Report on Current Legislation

George Self reported on several bills currently running through the legislature and if approved may or may not be signed by the governor. One bill signed by the governor allows community colleges to issue Baccalaureate degrees.

G. Principals' Reports

Douglas CAS Report

Marcela: Enrollment is down a little bit as expected. In person is at 60%. We are working hard to get kids at grade level. Graduation is June 11th at 6:00 at the 10th Street Park in Douglas. The tassels, caps and gowns have been ordered. This has been a 14-month uphill climb. We had Teacher Appreciation last week.

Mario: Testing went well and the numbers were good.

Lizette: We had 99% for AzMERIT testing at the middle school. We are getting ready for Summer School.

Vada: We originally were required to test 95% of our students to receive funding. The Government relaxed that but we still made the original standard

Sierra Vista CAS Report

Steve Huff stated that he had turned in his resignation and his last day will be Friday, May 14th. Prior to him leaving, he should resolve a legal issue that has been an issue for 3 or 4 years. The Vice Principals are up to speed. He will order a new English language curriculum for Middle school and High school.

Ashley Ridenhour: Enrollment is close to 400 students. It's not where we normally are but we still have time. Graduation will be at Veteran's Memorial Park on June 18. We had a BBQ for the students to celebrate the end of testing. The Solar Go Kart Club came in 1st and 2nd at the State Solar go kart races in Tucson. We had Teacher Appreciation week. There were a lot of donations. Teachers and Staff had special breakfasts, lunches, cups and T-shirts.

Julie Toepfer: Six classes have been in Quarantine due to Covid. Teachers who are vaccinated do not need to Quarantine. There have been no severe symptoms. Everyone is returning to school today. Only one teacher has tested positive she returns today also. The Be Kind Program was in Sierra Vista and preformed for the elementary school. Students and staff enjoyed and participated in the presentation. AzMERIT testing is done and we are in good shape.

Scott Loucks: Air Handlers will be here by the end of June. They will be ready to go when we get them. We just plug them in. They are very quiet and will be a great addition to our classrooms and restrooms.

Vada: The Air Handlers were purchased with ESSR money for Covid related issues.

H. Human Resources Report

Breona Mouton introduced herself as the Human Resources Manager, for those who did not know. There are two new employees starting. Mary Barns is the K-2 Administration Assistant. Marilyn Woods has accepted the Kindergarten teacher position and will start August 8. We have a 6th grade teacher position open. Thank you, Steve, for your time at CAS. The Summer program will be June 21 to July 16. She is working on CAS annual training and Work Force EEOC training. They will be available on Zoom. Breona will be going to the Douglas campus every other Thursday.

I. Executive Director's Report

Vada Phelps: This has been a challenging time during Covid. Our Staff has gone above and beyond. She presented awards for great achievements and going above the call of duty to: Julianne Toepfer, Gaby Teran, Scott Loucks, Lizette Martinez, Mario Hernandez, and Ashley Ridenhour. She also gave awards to the principals - Marcela Munguia and Stephen Huff.

Doris Tolbert recognized Vada Phelps for her outstanding efforts through this difficult year.

J. Board Member Announcements

George Self thanked Steve Huff and wished him well on his future endeavors.

Steve Huff: I will miss everyone.

Next Meeting: Monday, June 21, 2021 at 9:15 AM

Meeting adjourned at 10:02 AM