



CENTER FOR ACADEMIC SUCCESS (CAS) BOARD OF DIRECTORS

Meeting Minutes

Zoom Online Virtual Meeting

<https://us02web.zoom.us/j/2259468635?pwd=ajZGSTVHaHF2eURJNXFlcFVGWHBSUT09>

Meeting ID: 225 946 8635

Password: 1yGxxQ

Monday, February 15, 2021

9:15 AM

Board Members Present

Doris Tolbert
Hank Huisking
George Self

Board Members Absent

Robert Yancey

Staff Present

Vada Phelps
Stephen Huff
Marcela Munguia
Michelle Huff
Scott Loucks
Mario Hernandez
Lizette Martinez
Gaby Teran
Jay Parke
Tracy Decker
Megan Hollingsworth

- A. Meeting Called to Order at 9:17 AM by Doris Tolbert**
- B. Roll Call taken by Megan Hollingsworth, Quorum Present**
- C. Action Item: To Approve/Disapprove February 15, 2021 Agenda**
Motion to Approve: Hank Huisking
Seconded: George Self
Approved: Unanimously
- D. Action Item: To Approve/Disapprove the January 18, 2021 Minutes**
Motion to Approve: George Self
Seconded: Hank Huisking
Approved: Unanimously

E. Finance: Review the Audit

Jay Parke and Tracy Decker, from Walker & Armstrong, presented a review of the audit they had conducted. Jay shared that there were no findings. Board members thanked Jay and Tracy for taking the time to present the information in an easy to understand format.

F. Business/Finance

- a. Budget Report**
- b. Check Register**

The budget report and check register were reviewed. No questions were posed.

G. Report on Current Legislation

Secretary, George Self, shared that there is not much to report, at this time. He stated that many bills are currently hung up in the legislation. Executive Director, Vada Phelps, thanked George for taking the time to keep an eye on what is going on in the legislation.

H. Principals' Reports

Douglas CAS Report

Marcela Munguia stated that the decreasing numbers in attendance are only temporary. The school is legally required to withdraw students after ten consecutive absences. When this occurs, the school communicates with the parents, and those students are often re-enrolled.

Gaby Teran shared that there are no major changes. The elementary teachers continue preparing for AZELLA and state testing. Preparation efforts are also being made for the 21st Century review in March, as well as the SEI Audit that will occur in the near future. She shared that, at minimum, 95% of the students must participate in state testing in order to get full federal funding. This testing must take place in-person, so they are making efforts to ensure that all students are scheduled to do so. At this time, there are 10 elementary students attending the Safe Space.

Lizette Martinez shared that the middle school teachers are also preparing for AZELLA and state testing. More students are attending the Safe Space, based on grades and parent-teacher conference feedback. At this time, there are 20 middle school students attending the Safe Space.

Mario Hernandez shared that many of the same efforts are being made at the high school. Due to the extended deadline for state testing, he believes that reaching the 95% minimum would be possible with good scheduling, without compromising safety measures. He also shared that the Safe Space has helped with student engagement. At this time, there are 25-30 high school students attending the Safe Space.

Vada Phelps shared that, if the legislation is passed, the State will not issue letter grades for schools this year. Instead, the letter grades from the previous year would roll over.

Vice President, Hank Huisiking, asked whether or not there were plans to return to in-person learning for this school year. Marcela responded by sharing that the Douglas Unified School District will be starting their hybrid program on March 15. She also shared with the Board that the

Douglas lead teachers meet every week to discuss whether or not the COVID-19 case numbers look good enough to re-open.

Sierra Vista CAS Report

Steve Huff shared that CAS-Sierra Vista has been discussing the possibility of returning to a hybrid schedule. The date being discussed is March 22, after Spring Break, but nothing has been decided yet. The Safe Space numbers are currently an average of 40 students at the elementary school and 8-12 students at the high school. The minimum required numbers continue to be met in the 21st Century clubs. He praised the Vice Principals for doing a great job of running things on campus.

Scott Loucks shared that Bioshield has applied another treatment. Should a decision be made to resume the hybrid schedule after Spring Break, they will consider having another Bioshield treatment. In addition to those treatments, Cyr's Cleaning has continued daily disinfecting measures. They are also looking into stocking up on extra PPE for students, if a hybrid schedule is resumed. Scott also shared that there are continued efforts to monitor student activity on the computers.

Steve added that they are currently in the process of getting K-12 accreditation through Cognia. The entire process spans two years.

I. Executive Director's Report

Vada Phelps shared that the Charter School Board's 5-year review has been conducted for Schools #1 and #2. The completion of those reviews will make the process easier for the remaining schools, due to the fact that much of the necessary information has already been gathered up.

J. Board Member Announcements

The next board meeting will be held on Zoom.

Next Meeting: Monday, March 15, 2021 at 9:15 AM

Meeting adjourned at 10:20 AM