



CENTER FOR ACADEMIC SUCCESS, INC. (CAS)
BOARD OF DIRECTORS MEETING
Minutes

Monday, May 14, 2018, 9:15 a.m.

Center for Academic Success
Conference Room
900 Carmelita Drive, Sierra Vista, AZ 85635

Members Present

Doris Tolbert
Hank Huisking
Robert Yancey
George Self

Members Absent

Staff Present

Vada Phelps
Michelle Huff
Marcela Munguia
Stephen Huff
Ana Polakowski
Rachel Goodman
Kathy Hall

Staff Absent

A. Meeting Called to Order at 9:15 a.m. Pledge of Allegiance recited.

B. Roll Call taken by Ana Polakowski, Quorum Present

C. Action Item: To Approve May 14, 2018 Agenda

Motion to Approve:

Seconded:

Approved:

Hank Huisking

Robert Yancey

Unanimously

D. Action Item: To Approve April 16, 2018 Minutes

Motion to Approve: Robert Yancey
Seconded: Hank Huisking
Approved: Unanimously

E. Action Item: To Approve April 2018 Expenditures

Contingency decreased due to money spent on purchasing the 3rd Street Building in Douglas. Administration anticipates a quarter of a million carryover at the end of the year.

Motion to Approve: George Self
Seconded: Robert Yancey
Approved: Unanimously

F. Action Item: To Approve the FY18 Revised Budget

Motion to Approve: Hank Huisking
Seconded: Robert Yancey
Approved: Unanimously

G. Action Item: To Approve an Amendment to the Charter Contract to set schools #1 and #2 to a 144-day school year minimum, and school #4 to a 180-day school year minimum for 5th grade, with a 144-day school year minimum for grades 6-8. Schools #3 and #5 will remain set to a 180-day school year minimum. The amendment will come into effect beginning in the 2017-18 school year.

Motion to Approve: Robert Yancey
Seconded: Hank Huisking
Approved: Unanimously

H. Principals' Reports

Douglas CAS Report

Ms. Munguia reported on her written report, including the pre-enrollment numbers for the 2018-19 school year. The 21st Century Grant Specialist came down for an on-site visit and gave the school an excellent review. No staff participated in the #RedforEd walkout. The schools just completed Teacher Appreciation Week. 60 high school students participated in a "Clean up Douglas" event.

Sierra Vista CAS Report

Mr. Huff presented on his written report, including recent Chalk Talks. The Solar Go Kart Team won the State Championship again for the third year in a row. Administration is organizing a plan for summer maintenance projects. 105 students are currently enrolled in Summer School. The school is in the process of hiring high school interns to assist with Summer School and organizing the club programs. The Preschool will close on May 25. High School Graduation will be on May 29 at 6:00pm at the Bisbee High School Auditorium. A combined total of 58 seniors will be graduating this year.

I. Executive Director's Report

Ms. Phelps is in the process of preparing a Request for Proposals (RFP) for the building projects in Douglas this summer. She will be taking the Solar Go Kart Team out on May 18 to drive real go karts for a fun day.

J. Human Resources Director's Report

Mrs. Goodman reported on her ongoing efforts to recruit teachers. The open Administrative Assistant position at the Elementary School is being advertised. Mrs. Goodman was selected for the prestigious International Human Resources Conference in Chicago.

K. Board Announcements & Public Comments: No public comments were offered.

L. Next Meeting: June 25, 2018
9:15 a.m.
CAS Conference Room, Sierra Vista, AZ

L. Adjourned at 10:35 a.m.