



CENTER FOR ACADEMIC SUCCESS, INC. (CAS)
BOARD OF DIRECTORS MEETING
Minutes

Monday, January 22, 2018, 9:15 a.m.

Center for Academic Success
Conference Room
900 Carmelita Drive, Sierra Vista, AZ 85635

Members Present

Doris Tolbert
Hank Huisiking
Robert Yancey

Members Absent

George Self

Staff Present

Vada Phelps
Marcela Munguia
Ana Polakowski
Traci Tomlinson

Staff Absent

Michelle Huff
Stephen Huff
Rachel Goodman

A. Meeting Called to Order at 9:15 a.m. Pledge of Allegiance recited.

B. Roll Call taken by Ana Polakowski, Quorum Present

C. Action Item: To Approve January 22, 2018 Agenda

Motion to Approve:

Hank Huisiking

Seconded:

Robert Yancey

Approved:

Unanimously

D. Action Item: To Approve November 20, 2017 Minutes

Motion to Approve:

Hank Huisiking

Seconded:

Robert Yancey

Approved:

Unanimously

E. Action Item: To Approve November & December 2017 Expenditures

Motion to Approve:
Seconded:
Approved:

Hank Huisking
Robert Yancey
Unanimously

F. Principals' Reports

Douglas CAS Report

Ms. Munguia reported that the Douglas schools' enrollment numbers are still increasing. The new PE teacher at the Middle School started up a soccer league, and the boys' team has already taken the championship against other local schools. Ms. Munguia also talked about the Christmas Parade float put together by the Douglas schools.

Sierra Vista CAS Report

In the absence of Mr. Huff, Ms. Tomlinson reported that the Sierra Vista schools' enrollment numbers have fluctuated as expected following the break, due to the holidays and military families moving out of the area. The Before and After Care program was restructured this term, with facilitators and tutors rotating through the grades on a set schedule. This has created a more organized environment for both the teachers and students. A Lego program was also introduced into After Care, in addition to the regular arts and crafts, and tutoring programs. Spirit Week, National School Choice Week, and the 100th Day of School all fall on the week of January 22nd. Students in Mr. Young's PE class have been working on a choreographed dance to perform later this week in honor of School Choice. Sierra Vista CAS hired a new 4th grade teacher to replace one who left at the end of the year. Mr. King is initiating a new math intervention program for the 3rd, 4th, and 5th grades which will guide students away from counting out math problems on their fingers, and instead exercise the students' abilities to memorize times tables for quick recall. The program is expected to strengthen students' basic math skills.

G. Executive Director's Report

Ms. Phelps distributed information concerning the Governor's Proposed Budget. She briefly discussed the Shark Tank that Mr. King organized for the high school freshmen in Sierra Vista. The students had to each develop a business proposal, which they then presented to a panel of community members, including the Mayor of Sierra Vista. Ms. Phelps also presented the artwork that Ms. Dokken's PULSE Choir designed for new t-shirts for choir members.

Ms. Phelps attended the Arizona Charter Schools Board Meeting, where there was a discussion of the legality of some charter schools in Arizona conducting pre-enrollment student assessments. Ms. Phelps assured the CAS Board that the Center for Academic Success does not follow that practice, and that language on the school's enrollment forms was added to convey this.

Ms. Phelps circulated the most recent Arizona Youth Survey, which studies problem behaviors, consequences, school climate, and contextual factors for the youth population throughout the State.

Ms. Phelps announced that CAS is preparing to purchase the building the elementary school is currently occupying from the City of Douglas. The Board gave its permission to proceed with gathering bids for future construction of an addition to the building. Bids will be presented to the Board for final approval.

Ms. Phelps requested the Board's approval of a future expansion project for the Sierra Vista campus high school. Construction would include the expansion of the engineering classroom to accommodate larger class sizes, the addition of a chemistry classroom, and a basement room for file storage. A Request for Proposals will be posted, and bids will be presented to the Board, before a final decision is made. Among the reasons for the expansion, Ms. Phelps cited colleges requiring high school chemistry as a prerequisite to many programs, and the CAS Engineering Program's growing popularity with students. The Board gave the school permission to collect bids for the project.

H. Human Resources Director's Report

There was no Human Resources report in the absence of Ms. Goodman.

I. Board Announcements & Public Comments: No public comments were offered.

J. Next Meeting: February 19, 2018
9:15 a.m.
CAS Conference Room, Sierra Vista, AZ

K. Adjourned at 10:45 a.m.